

MEETING NOTES
DPLA Service Hub Governing Board
Conference Call – July 2, 2015

Present:

Matt Blessing, Wisconsin Historical Society

Ann Hanlon, UW-Milwaukee

Lee Konrad, UW-Madison

Cathy Markwiese, Milwaukee Public Library

Stef Morrill, WiLS

Emily Pfothauer, WiLS

Absent:

Ryan Claringbole, Department of Public Instruction

1. Service Hub application (due July 20th)

Emily explained some questions related to the DPLA application. Some things we have already established with our current documentation. They ask for all current partners, which is all institutions that are providing data (including those that are harvested by Recollection Wisconsin and those included in the State of Wisconsin collection).

The next question related to centralized repository service and if they will continue and what the role will be. Milwaukee Public Library: continued role will be that they will continue to host in CONTENTdm in partnership with Recollection Wisconsin. UWDC: UW has worked with partners to digitize and host content. Anything that they would do on behalf of partners would be made available for Recollection Wisconsin.

For the purposes of the annual report and demonstrating the amount of buy-in and institutional support would we want to list the 15-20 institutions that publish their EAD finding aids? DPLA is only interested in metadata that resolves to a digital object. DPLA does not consider EAD finding aids as digital objects.

Rights relabeling and enhancement: it's vague right now, as DPLA is doing work to develop international rights statements that would be similar to creative common licenses. Once the rights need to be relabeled, the process would be to analyze data and make recommendations and it would be the responsibility of the partners to do the remediation. We'll learn more about this once we get harvested.

Content: Application asks for 2-3 "standout" collections. Matt suggested the Freedom Summer materials: cited in one of the ALA Mid-winter best use of historical materials for 2014. We don't harvest it now and will be adding new. UW-Milwaukee has been developing a group of smaller collections that represent LGTB – they are small collections. The State of Wisconsin collection is a great one because it collects the smaller institutions.

Record count: All of those on the call sent a record count, but an updated record count would be handy if we can share them. Emily can ask people directly from these institutions.

Emily will send specific questions to follow-up on and will post draft on week of July 13th before we send out final draft.

2. MOUs/Partnership Agreements

We have previously discussed what agreements we need between the governing partners. There have been MOUs between UW-Madison/RW and Milwaukee Public Library/RW. An MOU is probably not the best approach because Recollection Wisconsin is a collaborative and not an institutional entity. It may be more effective to have a letter of commitment to the partnership for each of the partners.

Letter of commitment from WILS for project management and fiscal management was reviewed and discussed.

3. Update from Steering Committee

Had first meeting on June 9th and will have second meeting on July 9th. They are in an information gathering stage right now. Each steering committee member is doing research on existing hubs and how they manage collection development policies and other things so we can get an idea of what others are doing and so we can revisit our own policies and procedures. The emphasis is for the Steering committee to help put us in a good position to add more content providers after Phase 1 is complete.

Emily has scheduled two webinars: One with Empire State Digital Network (August 24th) and one with the South Carolina Digital Library (September 2). These are two service hubs with a similar infrastructure to Wisconsin.

4. Update from Metadata Work Group

The Metadata Work Group met and will be having a longer working meeting by phone on Tuesday. We have some specific metadata fields that may have issues, based on a test load. The committee will discuss those and how to remediate the issues through mapping.

5. Funding update

Funding update: We have a small grant committed from the Bradley Foundation. It is for general operating expenditures and has been committed right away. \$50,000 of LSTA is earmarked for DPLA for 2015. OWLS will be acting as the applying agency for that because the application must come from a public library or system. Milwaukee Public Library was unable to fill that role due to some bureaucratic restrictions. Emily has been working on an application for an NEH planning grant focusing on audio and visual materials in small institutions and would love feedback from the board.

6. Other

Data Exchange Agreement: WILS will be signatory on the documents as the project manager and fiscal agent.

September-October will be our next meeting, probably in-person.

Emily mentioned the DPLA reception at WILSWorld on July 21st in the evening.