

Recollection Wisconsin Copyright Policy

Reviewed May 2023

General Statement Recollection Wisconsin (“Service Hub”) harvests, stores and provides access to metadata from Content Partners. Metadata is also provided to the Digital Public Library of America (“DPLA”). The Service Hub does not store or claim ownership of digital objects from Content Partners. Users are referred to digital objects provided by Content Partners via URLs provided in Partners’ metadata.

Metadata All metadata provided to the Service Hub and DPLA by Content Partners is considered in the Public Domain under a Creative Commons Zero Public Domain Dedication.

Rights Statements Content Partners are required to provide a rights statement in the metadata for each digital object made available through the Service Hub and DPLA.

DPLA and Europeana have developed a set of standardized rights statements, available at rightsstatements.org. The Service Hub will work with Content Partners to review the standardized rights statements, with an eye towards adoption on a timeline appropriate for DPLA.

Responsibility for Determining Copyright Status Content Partners often know the most about the copyright status of the material in their collections because they have access to the physical copy, accession records and other curatorial information. These issues can be extremely complicated and are not thoroughly addressed in this document. Guidance on how to determine copyright status of materials is available upon request.

The Service Hub does not assess or verify copyright status of a Content Partner’s digital objects. Content Partners are responsible for determining copyright status of, and assume all risks associated with, the publication of their digital objects. This work must be completed before a collection is harvested by the Service Hub.

Removal of Copyrighted Material If the Content Partner, Service Hub or DPLA receives a notice from a third party to remove copyrighted material from an online collection, the following process will apply:

1. The Content Partner will attempt to determine copyright status of the digital object, and will respond to the requestor.
 - a. If the object will be removed from the online collection, the Content Partner will remove it and inform the Service Hub. After an object is removed by the Content Partner, removal of the metadata record from the Service Hub and DPLA will take

place in the next scheduled metadata harvest. b. If the item will remain online, the Content Partner will inform the Service Hub of that determination.

Policy Review Adopted May 6, 2016. This document will be reviewed annually by the Recollection Wisconsin Governing Board.