

Curating Community Digital Collections: Summer 2018 Practicum Experience

The Institute of Museum and Library Services selected WiLS (Wisconsin Library Services) to receive a FY2017 Laura Bush 21st Century Librarian Program grant for this initiative. WiLS, in partnership with Recollection Wisconsin, the UW-Madison's iSchool and the UW-Milwaukee's School of Information Studies, will provide library school graduate students with practical experience in digital stewardship through summer fieldwork positions at small and under-resourced memory institutions across Wisconsin.

General Expectations for Program Mentors

- Work cooperatively with your assigned practicum student and host site throughout the placement period.
- Familiarize yourself with your student's practicum requirements. Students must enroll and complete either LIS620 (UW-Madison) or INFOST990 (UW-Milwaukee).
- Join all project participants in an orientation webinar in mid-April 2018.
- Participate in Day 1 of a 3-day Immersion Workshop in Madison on May 22, 2018. All travel costs paid. Day 1 will focus on building connections and fostering an environment of support among the cohort.
- Be familiar with the National Digital Stewardship Alliance's Levels of Digital Preservation and the NDSR digital stewardship competency profile.
- Become well-versed in and an advocate for the "good enough" philosophy of the Digital POWRR project, which emphasizes the value of an incremental, iterative approach to preservation.
- Become familiar with your student's host site and their respective digital preservation project and specific needs. Each local project will aim to move host sites towards NDSA Level 1 recommendations ("Protect Your Data") or, when appropriate, NDSA Level 2 ("Know Your Data").
- Be timely and professional in all communications and interactions with students, CCDC staff and host site supervisor.
- Be engaged, inquisitive and receptive to questions and communications from your student and their host site supervisor.
- During the placement period:
 - Participate in at least three one-on-one interactions with your assigned student - in person, by phone or videoconference – one before the placement starts, another during the first few weeks of the placement and a final conversation after the placement is completed.
 - With the Program Coordinator, conduct a site visit to check in with both student and supervisor.
 - Use interactive communication channels (BaseCamp, Slack) to post questions and project updates.
- Reconvene with full cohort for a virtual capstone event in August or September 2018. Mentors will be invited to comment on challenges, successes and future directions.
- **Receive a stipend of \$600 for your participation.**

Questions? Don't hesitate to contact Emily Pfotenhauer, Project Director (emily@wils.org) or Vicki Tobias, Program Coordinator (vicki@wils.org).

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WiLS (Wisconsin Library Services) is a non-profit membership organization that facilitates collaborative projects to advance library service, primarily in the state of Wisconsin. Recollection Wisconsin brings together digital cultural heritage resources from Wisconsin libraries, archives, museums and historical societies and coordinates the state's Service Hub for the Digital Public Library of America.

