Curating Community Digital Collections 2018
General Expectations for Practicum Students

As a Practicum Student in the CCDC Program, you will . . .

- Be currently enrolled in your iSchool program and participate during summer 2018 term, in conjunction with your program's summer schedule.
- Fulfill your program's practicum/fieldwork requirements during the summer term. Students must enroll and complete either LIS620 (UW-Madison) or INFOST990 (UW-Milwaukee).
- Join all project participants in an orientation webinar in mid-April 2018.
- Participate in a 3-day immersion workshop in Madison, May 22-24, 2018 (all travel costs paid).
    - Day 1: Building connections among project participants.
    - Day 2: Overview of digital preservation issues.
    - Day 3: Applied skills training.
- Be timely and professional in all communications and interactions with mentors, CCDC staff and host site staff.
- Be engaged, inquisitive and receptive to guidance and expertise offered by your assigned mentor and site supervisor.
- Participate in communications during the placement period:
    - Two group check-in conversations facilitated by the Program Coordinator (by phone, webinar or video conference).
    - Mid-summer in-person site visit with Program Coordinator, mentor and student.
    - Use interactive communication channels such as BaseCamp and Slack to post questions and share project updates.
- Complete 120-150 hours of fieldwork with assigned host site.
- Reconvene with full cohort at a virtual capstone event in August or September 2018.
- Complete course assignments to provide context for fieldwork and build skills in professional communication.
- Complete a self-assessment before and after the placement to document increases in professional knowledge.
- Complete additional long-range surveys at six months and two years to evaluate how well the program prepared you for job placements.
- **Receive credit towards your degree as well as a stipend of $2,200.**

HOW TO APPLY?
Visit http://recollectionwisconsin.org/digipres for application information. **Application deadline: 3/15/2018.**

Questions? Don't hesitate to contact Emily Pfotenhauer, Project Director (emily@wils.org) or Vicki Tobias, Program Coordinator (vicki@wils.org).

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