

NOTES
Recollection Wisconsin DPLA Service Hub
Governing Board Quarterly Meeting
February 8, 2019, 10:00am - 12:00pm
Virtual (Google Hangout)

PRESENT: Matt Blessing (WHS), John DeBacher (DPI), Ann Hanlon (UW-Milwaukee), Lee Konrad (UW-Madison), Scott Mandernack (Marquette), Stef Morrill (WiLS), Judy Pinger (Milwaukee Public Library)

PROJECT MANAGER: Emily Pfothenhauer (WiLS)

DPLA updates

The Board has not met since the staffing reduction at DPLA. Six staff members, or about 40% of the staff, were downsized, including the metadata manager, a developer, an executive system, an ebook position, and the marketing/outreach manager due to funding constraints. There were grants in the works but there was not funds to continue to support that amount of staff. They are committed to continuing the core work they are doing. It was announced to the Advisory Council immediately after it happened, and it was not formally announced to the Network Council at that time. There has been a lot of communication since some communication issues at the beginning, including a [DPLA Update](#), [a Q&A](#), [a Board of Directors' Community Letter Response](#) and a [Network Council conversation in December](#) about the topic. A. Hanlon has been closely involved in the messaging around this development. There is some documentation of who is taking care of the duties of those who were downsized. A. Hanlon will share that.

There is new funding coming in from a Sloan Foundation grant and some possibility of a Mellon Foundation grant that they will know about in March.

DPLAFest is still happening. The accepted proposals were just shared with presenters this week. A. Hanlon is working on the member day, which is the day before the conference.

The group talked about the ebook work and discussed if it will help with the viability of the organization. It remains to be seen how it will work and how it will be adopted. There was a webinar on Wednesday for the networks to help explain the ebook model. There will be some time spent on it at DPLAFest. The intent is that this will generate revenue to support the other work they are doing.

They are rolling out a strategic plan that includes three components of the organization: cultural heritage, ebooks, and technology/innovation to help accelerate the development of technology for the community. They need to diversify in order to be sustainable. This is a pretty radical shift in direction that is going to happen. We as a Board will continue to evaluate how things are going. It will be helpful for E. Pfothenhauer to summarize developments as they happen. They will be rolling out the strategic plan at DPLAFest members day, which will include a ½ day discussion. After that happens, we'll have a better sense of the response to the strategic plan. It may be a good time for us to summarize what has happened. Our next Board meeting is May 10th, so that will be good timing.

The Advisory Council met yesterday to discuss the strategic plan, which made clear the three areas of work. It will be shared with the Network Council in March. The Advisory Council will

then be able to be more proactive in moving forward on work, rather than responding to planning conversations.

The Network Council has not met since the December conversation. The working groups will report out at DPLAFest. The Outreach Workgroup is putting together a survey to better learn how people in the hubs are reaching out to the education community and that will be shared at DPLAFest Members Day.

YTD budget review

S. Morrill mentioned that the \$100,000 coming from DPI will be partially coming from LSTA and partially from WISE funding from DPI. OWLS will receive the LSTA Funds and Milwaukee Public will receive the WISE funds, which will include not only the \$50,000 but also the funds for ContentDM.

Project updates

AMIA Community Archiving Workshops

The Association of Moving Image Archivist has an IMLS grant to train in assessing and planning for digitization for AV materials. Amy Sloper, who is formerly of the Wisconsin Center for Film and Theater Research and now at Harvard, will be the trainer for the events. There will be three regional training events hosted by the Milwaukee Public Museum, Outagamie County Historical Museum, and UW-Eau Claire. There will be a train-the-trainer workshop in the Summer and the workshops will be conducted in the fall. UW-Madison Archives will select a collection or two for the hands-on components of the workshops.

Storage working group

The group voted to convene a Storage Working Group at the last meeting to explore shared storage, knowing that each individual organization is in charge of this and, in practice, it means things are not stored well. The working group will focus on offsite storage, not archival software or practices. A [working group charge](#) has been developed. The group will meet for the first time on February 26th. A. Hanlon and J. Pinger will be on the working group, along with individuals from other Board institutions. They will come back to the board in May with preliminary findings. At the same time, the public library systems have been looked at some shared solution for statewide backup. Some of the vendors have also offered an archival storage option that could go along with the backup service. The working group will get more information about that. J. DeBacher may find out more about this on February 11 and will share what he learns.

Digitization kits

DPI, through the WISE funding, has put aside money for public library systems to build digitization kits that the South Central Library System will purchase and distribute to other systems. They will be loaned to libraries for digitizing and metadata creation with the goal to make the materials accessible through Recollection Wisconsin and DPLA. Recollection Wisconsin's role would be to refine documentation that SCLS has created, maintain the documentation on the website, and work with the systems that are not already in Recollection Wisconsin to get them onboarded to the ContentDM hosting or other options. It's the support we already do for organizations scaled up to accommodate more systems. This could be something that Marquette and UW-Milwaukee could do as part of their contributed consulting work. The systems are not as aware of this resource as they could be. The indication from DPI is that their goal is to develop more expertise regionally, so if there are more public library system staff that have a hands-on understanding of the process and workflow, it strengthens the community of practice in the state. E. Pfothauer will share the list of equipment and systems involved.

CCDC

CCDC is in the 2nd year. There will be 10 host sites this summer. All have been identified. Vicki Tobias will be traveling around to each to help plan out the work each will do in the summer. There are 10 mentors: 5 returning and 5 new. The student application process is open through February 22nd and there are already 7 applicants. The immersion workshop kick-off meeting will be in May in Madison. V. Tobias and E. Pfothauer coordinated a visioning meeting with stakeholders and others about what was successful about the program and how it could be evolved into another grant or some other program. The upshot of the conversation was to raise people's awareness of digital preservation/stewardship as a baseline before more training can be done. Additional grant opportunities are being investigated.

The NHPRC will release an RFP for \$25,000 for collaborative initiatives. Grants will be due in early April and funds will be available as early as July. It may be a possible funding source for future CCDC development.

NEH/Listening to War

All of the analog materials, almost 1000 items, were sent to George Blood for digitization. They should be returned in March.

Funding update: state budget request and WLA advocacy

Recollection Wisconsin had approached DPI to include Recollection Wisconsin in the state budget request, but that did not happen. The next avenue was to approach the Library Development and Legislation (LD&L) Committee of WLA. The incoming WLA president, Scott Vrieze, took Recollection Wisconsin as a priority project and encouraged WLA to consider including it in the legislative agenda. Because of the change in governorship, the state agencies were able to resubmit their budgets, and Recollection Wisconsin was included in the revised version as a 5th state-funded [library service contract](#). LD&L has been working with the WLA lobbyist and a small group of people to meet with each of the Joint Finance Committee members and have had a very positive response to the proposal. Library Legislative Day is coming up on February 12th and WLA membership is encouraged to advocate for Recollection Wisconsin through stories and materials from the community. WLA has created a [one-pager](#) for Recollection Wisconsin. There was also a meeting with Governor Evers' office in December to bring this information to them and they were positive about it. The legislators had not been aware of this resource prior to the conversations so it will be important to raise awareness. The WLA lobbyist will help with this. The connection with the education community has been an important talking point, so E. Pfothauer has created some talking points around this. J. Pinger will be meeting with 4 legislators at Library Legislative Day and will share some stories.

Other updates

[2018 Year in Review](#)

The 2018 Year in Review is up on the website. It's a summary of the accomplishments for the past year. We are continuing to have new growth, partnerships, and programs, which is exciting.

Steering Committee

Their priority has been outreach, mostly to other cultural heritage institutions to get them onboard, but also to end-users.

Next meeting: May 10, 2019, Madison