

Immersion Workshop Curriculum and Materials

Curating Community Digital Collections (CCDC)

The following curriculum and materials were delivered as part of a three-day digital preservation immersion workshop for CCDC host site supervisors, students, and mentors in 2018 and 2019.

Digital Preservation Concepts, Contexts and Key Terms

- *Digital Preservation Concepts, Contexts and Key Terms*: slide deck
Emily Pfotenhauer, WiLS/Recollection Wisconsin
- CCDC glossary
- Workshop resources

Digital Preservation Models and Approaches

- *Digital Preservation Models and Approaches*: slide deck
Emily Pfotenhauer, WiLS/Recollection Wisconsin

Introduction to Digital Preservation Policy Creation

- *Digital Preservation Policy Creation*: slide deck
Vicki Tobias, WiLS/Recollection Wisconsin
- Digital preservation policy-creation worksheet/template
- Sample digital preservation policies and workflows
 - Laura Vavrosky – Richard I. Bong Veterans Historical Center (2019)
 - Kristina Warner – Outagamie Waupaca Library System (2018)
 - Kristen Whitson – UW-River Falls Archives (2019)

Identifying and Documenting Digital Collections

- *Identifying and Documenting Digital Collections*: slide deck
Amy Rudersdorf, AVP
- Collections inventory template: spreadsheet

Assessing and Prioritizing Digital Collections

- *Assessing and Prioritizing Digital Collections*: slide deck
Amy Rudersdorf, AVP
- Selection exercise handout

Digital Storage 101

- *Digital Storage 101*: slide deck
Dorothea Salo, UW-Madison Information School
- Digital storage 3-2-1 plan/worksheet

File Naming and Organization

- *Why is File Naming Important?:* slide deck
Amy Rudersdorf, AVP
- File naming exercise
- Sample files and metadata used with exercise
- Advanced Renamer help sheet

File Integrity and Fixity Checking

- *File Fixity and Data Integrity:* slide deck
Amy Rudersdorf, AVP
- Fixity user guide, v1.2 (AVP)
- Fixity user guide, Kristina Warner, OWLS

Guest Presentations

- *Introduction to DPLA and Recollection Wisconsin*
Emily Pfothenhauer, WiLS/Recollection Wisconsin
slides
- *How to talk to IT about digital preservation*
Scott Prater, UW-Madison Digital Library Services
slides | article
- *Digitization best practices and standards*
Jesse Henderson, UW Digital Collections Center
slides from 2018
- *Oral histories and storytelling projects*
Paul Hedges, Wisconsin Historical Society
slides
- *UW Libraries Digital Preservation Task Force*
Kristin Briney, UW-Milwaukee and Heather Stecklein, UW-Stout
slides from 2018

Acknowledgements

For more information, visit Curating Community Digital Collections:

<https://recollectionwisconsin.org/digipres>

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