

NOTES
Recollection Wisconsin DPLA Service Hub
Governing Board Quarterly Meeting
10:00am - 12:00pm November 6, 2020 via Zoom

1) Budget and funding updates

a) FY21 updated budget and [MoU addendum](#)

- i) The information contained in the addendum has been reviewed by the Board already and the Board had no additions or concerns.
- ii) We learned yesterday afternoon that additional funding has come through and the budget will be updated to include that.
- iii) Both the addendum and budget will be shared with the Board once they are updated.

b) Grant proposals

- i) RW has been awarded funding by the Wisconsin DOA COVID 19 Cultural Organization Grant from a proposal that was submitted last month. There were approx. 400 eligible proposals and all were funded proportionately at about 55% requested funding. This money, about \$16k to RW, helps us recoup costs for project management.
- ii) RW has been exploring private foundation grant opportunities and beginning outreach to those organizations.

c) State budget request - advocacy plans

- i) The next biennium has a line item request for RW funding. This is a change from previous budgets in which RW funding was wrapped into WISE dollars via DPI.
- ii) [WLA's LD&L Committee](#) will be advocating December - February for general library funding and RW is providing materials for that advocacy.
 - (1) One-sheet of impact stories: evidence of use at national, library, and individual level
 - (2) Tailored outreach to members of the [Joint Finance Committee](#), including materials from their districts and/or hometowns from RW
 - (3) Materials to encourage and support content partners in writing to their own legislators with demonstration of the local value of RW

2) PBS Wisconsin Education partnership

- a) A few months ago, RW was contacted by PBS Education Wisconsin to partner and help develop [Wisconsin Biographies](#). They had reached out initially for suggestions for subjects of the next series; Emily and Vicki and Melissa McLimans - the WILS staffer who runs the Recollection Wisconsin Facebook and has a deep knowledge of the collections - put together an impressive list of potential subjects for new biographies. We have now contracted with PBS to provide some more in-depth research, narrowing that long list to 5-10 recommendations of people who most fit the criteria PBS has for subjects of

those biographies. We are moving forward and will deliver the results of that research by the end of the year.

3) Governance and consortium updates

- a) NEH [Listening to War](#) project is wrapping up and entering a soft launch phase, which concerns outreach and promotion to contributing partners in time for Veterans Day (Nov 11). There will be a broader launch this coming spring.
- b) The NHPRC grant, Building a Digital Readiness Community of Practice, is moving forward. We've hired a program assistant, Kristen Whitson, who joined WILS / RW in October. A set of Digital Readiness Levels has been drafted which accommodates small organizations that are mostly volunteer-run. The levels are built on the NDSA scale for digitization and we are currently getting input on the draft from a number of partners. The Board is interested in seeing the draft as well.
- c) Chair rotation: Last year it was decided that the Chair rotates according to organizational alphabetical order. The new chair will be Lee Konrad and the term starts in March 2021.
- d) Steering Committee nominations:
 - i) We are just beginning the process of repopulating the Committee. Three Committee members' terms are up:
 - (1) Briana Fiandt, Richard I. Bong Veterans Historical Center
 - (2) Joe Hermolin, Langlade County Historical Society
 - (3) Bethany Huse, College of Menominee Nation
 - ii) We've reached out to let them know and remind them that they are welcome to re-nominate themselves. We are working now on the call for nominations, paying special attention to emphasizing candidates who can bring diversity to the committee. The announcement will go out in the next week or two and we'll accept nominations through December 31st. The Steering Committee will meet in early January to review the candidates and select new members. Three-year terms start in March.
- e) DPLA update (Ann Hanlon)
 - i) The [IDEAS statement](#) process is continuing and influencing other projects, like the Black Women's Suffrage collection. The next meeting of the Network Council is coming up on Nov 18th and the focus will be on moving the IDEAS statement into action and building diversity among the Council itself.
 - ii) There is also ongoing conversation about Council representation on the DPLA Board.
 - iii) There have been some concerns about DPLA communicating out DPLA business more often and with more clarity to partners and governance participants. The next Network Council meeting will tell how well the concerns were communicated to DPLA and if they are responding to those concerns.

4) Gap analysis report

- a) The report is primarily a summary of what Vicki and Andi presented at the joint meeting with the Steering Committee but with a bit more in the recommendations arena.
- b) It was suggested that the collection-level analysis methods be explained a little more clearly
- c) It was also suggested that, when funding allows, a task force could help prioritize and implement the recommendations.
- d) The Education Advisory Committee is going to unpack the search expectation analysis in their meeting next week and this will also help clarify and identify priorities to improve RW for educators

2021 meeting schedule: Proposed dates, all Fridays, 10 am - 12 pm

- February 5, 2021 (virtual)
- May 7, 2021 (virtual)
- September - joint meeting of Board and Steering (date and location TBD)
- November 5, 2021 (virtual)

There were no concerns regarding these dates for 2021 Board meetings. RW will send out calendar invites for them soon.