

MEETING NOTES
Recollection Wisconsin DPLA Service Hub
Governing Board Quarterly Meeting
Friday, February 5th from 10:00am - 12:00pm

1) Recollection Wisconsin 2020 Year in Review

- a) The Review will be distributed to Content Partners, etc. after the Board meeting. It was noted that the usage tells a compelling story, that small local history collections can have impact on communities (yearbooks and class reunions, sudden popularity of very small community collections, etc.). It is great to see that the usage grew before the pandemic and that it's being sustained afterward the April peak.

2) Steering Committee updates

- a) New committee members were selected in January. They are:
 - Bethany Huse, College of Menominee Nation S. Verna Fowler Academic Library/Menominee Public Library (re-nominated for second term); will serve as chair-elect
 - Christina Harrington, Taliesin Preservation
 - Steven Rice, Door County Library
- b) Chair transition -- discussion re: board liaison role from Steering Committee and recruiting chair and chair-elect; [Steering Statement of Purpose](#) for reference. It's been difficult to recruit volunteers for the Chair Elect position. Project managers are looking for advice on smoothing that process. The Board feels the Chair-Elect role, especially as a Board liaison, has been valuable and offered the following advice:
 - i) Express on nomination form that there is an opportunity or an obligation to serve in a leadership role.
 - ii) Make sure it's clear that the Chair-Elect position makes it easy to assume the Chair position and forecast it early (months in advance) and that term will extend three years
 - iii) Clearly express the professional benefit to the member and the member's organization of the leadership role so they can be encouraged to assume those roles
 - iv) Be sure to clearly outline what the position entails

3) DPLA updates (Emily/Ann)

- a) Information sharing/beginning of discussion about contributing public domain media to Wikimedia Commons.
 - i) Participating repositories have seen significant increases in use
 - ii) Objects need to a) be in the public domain with a CC or Rights Statement URL and b) be available through IIIF

- iii) Overview from DPLA:
<http://dpla.wpengine.com/wp-content/uploads/2020/04/DPLA-Intro-to-Wiki-media.pdf> (see slides 11-14)
- iv) Board comments: Verified that the object metadata provides a path back to the original collection (and DPLA record). Organizations may need to verify that they have enough resources that are in the public domain to contribute. The increased exposure is a great opportunity for local history organizations. It can tie into current info lit practice on using Wikipedia - it's a jumping off point for research and participation would help meet users where they are. The Wikimedia usage stats will be added to the DPLA Analytics Dashboard. It is uncertain if the objects are called via API or if they are uploaded or otherwise shared as duplicate to the Wikimedia project, though the former API method is suspected to avoid duplication. Ann Hanlon of UWM and Lee Konrad volunteered to investigate this opportunity further with UWM and UW Digital Collection public domain materials. WHS doesn't have the appropriate rights metadata at the moment but would like to participate in the future. Ann will coordinate with volunteering collection managers and work with DPLA to learn more and explore the possibilities.
- v) The next quarterly meeting of the network council will be taking a look at potentially harmful content statements and the Black Women's Suffrage Collection.
- vi) There will be a virtual version of the membership meeting and DPLAFest in May. Instead of being a longer conference, it may be broken up into an hour or so a day for a longer duration.

4) Budget and funding updates (Emily)

- a) YTD budget
 - i) ContentDM costs were covered by CARES funds; other CARES funds helped to cover a little bit of the RW project management costs; a budget projection for FY22 will be available for review at the next meeting in May.
- b) State budget advocacy
 - i) LD&L has been having conversations with Joint Finance Committee members and the advocacy message has been that libraries aren't closed (even if the buildings are). They have also been sharing info about RW with these legislators including some targeted resources for those members.
 - ii) Project managers have identified several Wisconsin-based private foundations as potential sources for grant funding.
- c) Mukurtu: Two years ago, Erin Hughes presented on the Mukurtu partnership with Washington State University funded by a grant that expired in December; we've received a new grant from NEH to provide more in-depth and longer range support to partners in Wisconsin - the Ho-Chunk Language Department to host a fellow to establish workflow for digitization and digital collection management for

the first year and the second there will be a fellow working with the Menominee Nation and the third year project partner is yet to be determined. WiLS manages this project but we are wondering if there is a role for Recollection Wisconsin in the project, given that Recollection Wisconsin is more than DPLA and more than its collection but is a hub for support for digital projects of all types and at all stages.

- i) Board comments: The project certainly does resonate with Recollection Wisconsin and fits within its scope. Generally, RW should be the organization that provides this support regardless of whether or not the project outcomes will end up in the shared collection.

5) WiLS fiscal sponsorship agreement

- a) Documentation in addition to partner MoU/service agreement. Each consortia signs this agreement one time - sits “behind” the project MOU. WiLS is responsible for ensuring program is operated in accordance with 501c3 regulations - and program can use our nonprofit status as a project under our fiscal sponsorship. Asking the board to review and approve. Intended as a one-time agreement (do not need to re-sign annually).
 - i) Board Comments: There is no aggressive timeline on approving so there is enough time for members of the Governing Board to take this agreement to their organization’s legal teams or authorizing personnel. Because the agreement is between the project and WiLS, and the document has gone through review on our end, there may be less scrutiny from Governing Board organizations. It could also make it easier for money to be paid directly to WiLS / Recollection Wisconsin instead of going through a library system. All members will need to review internally. We will come back for updates on the status at our May meeting. Emily will share the document as a PDF and Word document to facilitate sharing.

6) Round-robin conversation - COVID impact and response, one year out (Judy)

Next meeting

- May 7, 2021 from 10:00 - 12:00 (virtual)