

## NOTES

### Recollection Wisconsin DPLA Service Hub, Governing Board Quarterly Meeting

November 4, 2022, 10:00am - 12:00pm

Monthly project manager's updates - [Goals and Activities](#) spreadsheet

## AGENDA

### 1) Welcome

### 2) Updates

- a) Steering Committee upcoming call for nominations
  - i) Next week, the [call for nominations](#) for new members of the [Steering Committee](#) will be sent to content partners. We are looking to fill four seats and are particularly interested in representation from small local history organizations, public library system staff, and orgs in the north and central parts of the state. Please share mid-week!
- b) DPLA Network Council
  - i) Elizabeth Neuman (DPI) has agreed to replace Gail Murray as the alternate representative on the DPLA Network Council; Steven Rice is currently the primary representative.
  - ii) DPLA's [Outreach and Assessment Working Group](#) is looking for 2-3 new members. Connect with RW if you or a staff member is interested.
- c) [DPLA Digital Equity Fund project](#) and [Community of Practice](#): Milwaukee Women's Art Library
  - i) DPLA was awarded funds from Mellon Foundation; UWM and RW are subgrantees. The Milwaukee Women's Art Library was started before the fund was available to share and document the experiences of women and non binary artists outside of traditional cultural centers. They are using the funds to hire a community ambassador from within that community who is paid for time and travel. [Celeste Conteras](#) has been hired. She is an accomplished artist, is interested in libraries, and is part of a vibrant network of artists. There will also be a component of analyzing UWM policies to identify barriers that exclude communities from the archives. It's an 18 month project.
- d) Wisconsin Public Library Consortium - digital archival storage exploration
  - i) The WPLC has invested in storage infrastructure and they have a committee developing policies and practices for implementation. RW is involved in an advisory role and it's in the exploration stage. Scott Prater from UW-Madison is providing expertise for the group as they identify bagging and transfer procedures. It was noted that many organizations are trying to figure this out and once complete, the experience might make a nice presentation for NDSA.

### 3) Followup from [September joint meeting](#) of Board and Steering Committee

- a) Approve [Statement on Harmful Content and Culturally Sensitive Materials](#)
  - i) It was asked if RW needs a policy or procedure to support this statement but it was clarified that since RW does not hold any of the resources in the collection, the policy in play would be the local policy from the contributing institution. This is laid out in RW's [Copyright](#) and [Collections](#) Policies but could be expanded and clarified the next time those policies are reviewed. There is also further guidance for content partners to create their own harmful content statements in [this Toolkit blog post](#) on digitizing yearbooks.
  - ii) Amy Cary moved to approve the statement; Matthew Murphy seconded. All approved the motion with no further discussion.
- b) Takeaways and further thoughts on partner shares model discussion and community of practice brainstorming
  - i) An important takeaway from the partner shares model was the concern that already-participating and new small orgs would find even a small cost a barrier to participation. A second takeaway was that there would be some logistical things to figure out in implementation. Overall, neither of these concerns were serious enough to stop the process of exploring this model.
  - ii) This would be a back up model should state funding be denied; the concerns raised above will be addressed and partnerships and mentorships will be explored, though it was noted that there seems to be a lack of bandwidth for volunteer work.
- c) Here are the next steps in sustainability planning [process](#)

#### **4) 2023-2025 state budget request**

- a) EveryLibrary working group - [recap of work so far](#)
  - i) The working group consists of Ann, Emily, Jennifer Chamberlain (WILS), Jennifer Pahl (Milwaukee Public Library), Liz Kaune (Marquette) and they are working with John Chrastka, EveryLibrary's founder, to put together an advocacy package, identifying persuasive materials and key players - legislators, libraries, etc. - and media that might be favorable to RW. Here is the [proposed action plan](#) for coming months
- b) Identify Board members to participate in meetings with interested legislators
  - i) Need 3 or more members, in addition to Ann. This can be combination of Steering and Board members and the conversations would happen from late November to late December. It is assumed these will be virtual. There would then be follow up conversation in conjunction with WLA's LD&L following the reforming of the Joint Finance Committee in January. Library Legislative Day is February 7th. About half of the messaging has already been developed by EveryLibrary. There is an orientation on November 21st. The goal is not to ask for money in these initial conversations but to put a face to RW and provide basic information about it.

- ii) Matthew Murphy is tentatively interested but needs to check capacity; Lee Konrad would be interested in attending the training. Steven Rice (Steering Committee) might potentially be interested as well, and it would be nice to have a voice from outside the Madison/Milwaukee area.
- iii) **Please let Ann and Emily know if you're interested by November 11th.**
- iv) Following those conversations, we'll reconvent with John C. to assess and plan for individual conversations with JFC members in January and into Library Legislative Day with LD&L. Wisconsin History Advocacy Day follows that shortly, later in February but no date has been set. Daniel Hartwig will find out who we can connect with to make sure we have a presence at that event.

**2023 meeting schedule, all Fridays, 10 am - 12 pm**

RW will send out calendar meeting invitations for the following dates

- February 3, 2023 (virtual)
- May 5, 2023 (virtual)
- September - joint meeting of Board and Steering (in person, date and location TBD)
- November 3, 2023 (virtual)